

FBIS-2038/88



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MEMORANDUM FOR: Associate Deputy Director of Personnel for Compensation, Automation, and Planning

FROM:

[Redacted]  
Chief, Operations Group, FBIS

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SUBJECT: Operations Group Off-Site Conference

1. Thank you for setting aside the time to speak at the FBIS Operations Group off-site conference to be held at the [Redacted] [Redacted] 2-4 November. We have scheduled you to speak from 1545 to 1645 on Thursday, 3 November. A room has been reserved for you in [Redacted] for Thursday night. There will be a cocktail hour and dinner at [Redacted] that evening, followed by an informal talk with Evan Hineman. We will be pleased if you can join us. We will provide further information on travel arrangements as soon as possible.

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2. Operations Group personnel man the 14 FBIS field bureaus, staff the 24-hour FBIS Wire Service and the FBIS Television Center, and produce the eight volumes of the DAILY REPORT. Basic ingredients of work in this group - long overseas assignments, shiftwork, production deadlines - limit the opportunities for Operations Group personnel to hear from and interact with FBIS management, and to follow closely developments that directly affect their work and careers. Consequently, the primary objectives of the conference are to facilitate communication between Operations Group management and personnel and to provide information to all participants on significant issues and developments at the group, office, directorate and Agency levels.

3. Participants in recent runnings of the Mid-Career Course and Managing in CIA have spoken very highly of your presentations on the evolution of the Agency compensation system and on personnel management trends. We would be grateful if you would address these subjects in your talk.

4. If you have any questions, please contact [Redacted] (secure).

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Attachment

Ops Gp Off-Site Conference Agenda

Subject: Operations Group Off-Site Conference

Distribution:

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1 - D/FBIS w/o attachment

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C/Ops/FBIS  (17 Oct 88)

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